

**TOWN OF MERTON**  
**BUILDING PERMIT INFORMATION**  
**FENCE PERMIT**

1. A permit is required to erect, construct, alter or enlarge a fence.
2. If you have an Architectural Control Committee, plans should be approved and signed by the committee.
3. Only decorative fences are allowed in front yards.
4. A copy of your plans, a sketch or a picture of the proposed fence must be provided with your permit application.
5. A survey of your lot showing the location of the proposed fence must be submitted with your permit application. The survey should also show the location of the septic and well and all other structures located on the property. Fences must be located at least 3' (feet) from the lot line and the measurements must be clearly defined and indicated on the survey.
6. Per Waukesha County Parks & Land Use, fences are not allowed within the required 75' shore setback of lakes, rivers, or navigable streams.
7. Submit a completed General Building Permit Application with the documents listed in numbers 4 and 5. The Town does not accept permits by email or online. Building Permit Submittals can be made in person at the Town Hall at W314N7624 Hwy 83 or by mail to: Town of Merton, PO Box 128, North Lake, WI 53064.
8. Generally, a Residential Fence permit fee is \$75.00.
9. For more information on the Town's Fence Ordinance, go to [www.townofmerton.com](http://www.townofmerton.com) .Click on the Resources Tab and then click on Ordinances. Go to Chapter 14 and then click on Ordinance 14.02.
10. Please call (262) 966-2469 for inspections.
11. A Building Permit is good for 18 months.

If you have any questions, call the Town Hall at (262) 966-2469.  
Thank you!