

TOWN OF MERTON
Annual Meeting April 25, 2022 Minutes

Agenda

- Call to Order by Chairman Klink at 6:30 pm.
- Pledge of Allegiance
- Minutes of April 26, 2021, Annual Meeting. A motion to approve was made by Fleming/Olson. Motion carried.
- Oaths of Office. Clerk Hann gave the oath of office to Town Supervisor #2 James Fleming, and Town Supervisor #4 James Olson.

Present: Chairman Klink, Supervisors Fleming, Herrick, and Olson, Attorney Kathleen Bodenbach, Treasurer Kempen and Clerk Hann. Also Present: Wendi Unger, Josh Paral, Randy Gilmore, Marie and Phil John, and Ken Nyhouse.

Wendi Unger, CPA, Partner - Baker Tilly -Financial Audit Report for 2020:

Unger presented a report to the board on the Review of the 2021 Audit which includes audit results and summary financial information:

- Audit Result: Objective of the audit was to express an opinion on the financial statements for the Town. They have issued a Clean Unmodified Opinion on all the financial statements of the governmental activities. They continue to issue an adverse opinion as it relates to the omission of the financial statements from the Merton Town Hall Library, Inc. Accounting principles have been consistent with prior years.
- Insights Report included in the comments and recommendations. There will be new governmental accounting standard. It will change how entities account for leases.
- General Fund Budget to Actual was reviewed. Revenue received was a little over the budgeted amount by \$16,000. Couple of items made that from the Budget to borrow was less by \$64,000. Building permit revenue was up. Town did received payment in leu of a fire tank which was not budgeted. The expenditures were lower than what was budgeted which was very positive. This was due to the highway department spending less in salt and the road project on Hoff Road coming in under budget. The parts of the fund balance were reviewed for the board.
- The Town Hall Library Operation is run through the town hall and is reflected in the operations of other funds. Their revenue was lower than their expenditures which resulted in a deficiency and lowered the fund balance for the library to \$112,055.
- The Town's general obligation long-term debt totaled \$3.114 million due in annual installments through 2031 and the Town has the ability to borrow and pledge taxing authority for an additional \$95.64 million if needed.
- Supervisor Herrick asked about the adverse opinion as it relates to the Town Hall Library. Unger stated that Library Foundation would have to have an audit

in addition to their tax return and that audited information would have to share with the town for them to be included in the audited statements.

- Chairman Klink thanked Wendi Unger for coming and reviewing the audit for the board.

Old Business:

- Chief Paral from the Merton Fire Department stated that the Merton Fire Department continues to have response times lower than the national average. The Department has been able to provide fully staffed fire trucks. The Fire Department received large community support for their fund raiser they had last month.
- Division Chief Randy Gilmore from the Hartland Fire Department reviewed the number of Fire and EMS call for 2021. There were 71 EMS calls and 16 fire related calls in the Town of Merton. The Hartland Fire Department has a staffed ambo 24 hours a day. There is 1 full time Paramedic available 24 hours a day and a paid-on premise EMT Staffed 24 hours a day.
- Chief Bowen from Western Lakes was unable to attend the meeting tonight. However there was annual report presented as a handout. There were 503 calls from the Stone Bank Station.
- Clerk Hann also presented an annual report from the Waukesha Sheriff's Department.
- Chairman Klink introduced the new building inspector, Ken Nyhouse.
- Clerk Hann thanked the Board for their support over the year and Baker Tilly for their audit work in the town. Clerk Hann also thanked Deputy Clerk Holly Claas for her work and all her experience.
- Chairman Klink thanked Treasure Kempen for her audit work. and the Elections workers for their support during the last year.

New Business:

Adopt Resolution providing for the appointment of the Town Treasurer by the Town Board. A motion to approve the appointment of the Town Clerk / Deputy Treasurer for three years was made by Fleming/Herrick. Motion carried.

Set Date for Annual Meeting:

A motion to set the date for the Annual Meeting for 2023. A motion to approve the annual meeting to Monday, April 24, 2023 was made by Fleming/Herrick. Motion Carried.

A motion was made to adjourn by Fleming/Olson Adjourn at 6:55 pm.

Donna Hann,
Town Clerk