

Town of Merton  
Plan Commission Meeting  
Minutes of April 7, 2021

- Meeting Called to Order by Chairman Klink at p.m. at 5:30 p.m.
- Pledge of Allegiance led by Chairman Klink
- Minutes of the March 17, 2021 Plan Commission Meeting. A motion to approve the minutes was made by Siepmann/Good. Motion carried.

Present: Chairman Klink, Commissioners Griffin, Jensen, Siepmann, Good, & Haberman, Attorney Murn, Planner Haroldson, and Deputy Clerk Claas

Absent: Commissioner Morris

Present: Jim Berkholtz and Ralph & Sue Schneider

Old Business: None

New Business:

Certified Survey Map to Combine 2 Existing Parcels on Lakeview Drive – Okauchee Lake – Requested by William & Gail Fons – Tax Keys MRTT0406-003 & MRTT0406-004 –Haroldson stated they want to combine the two lots so they can tear down the house and build a new one. There are several additions and changes that need to be made. Waukesha County has not reviewed this certified survey map.

A motion to conditionally approve with a recommendation to the Town Board for approval and signatures after receiving the final CSM with the recommended changes from the Town and Waukesha County Parks & Land Use was made by Siepmann/Jensen. Motion carried.

Certified Survey Map to Divide a 3-Acre Parcel from the 84.5 Acres +/- Acres on Hoff Road – Requested by Jim & Mary Ellen Berkholtz – Tax Key MRTT0293-998 – Haroldson stated they have 84 acres and they want to split off a 3-acre parcel. The certified survey meets the ordinances. There are a few things that need to be added or corrected.

A motion to recommend to the Town Board for approval of the Certified Survey Map contingent upon receipt of a CSM with changes to the map as recommended by the Town, prior to signing the final recordable CSM was made by Jensen/Griffin. Motion carried.

Request for Increased Building Height to 19'4" for an Accessory Structure – Theresa Marie Drive – Requested by Ralph & Sue Schneider – Tax Key MRTT0333-001-001 – Haroldson stated this would be their second accessory structure and it meets the offsets. They're asking for a height of 19'4". Sue Schneider stated the existing barn is 19'10".

A motion to approve the height allowance for the new building was made by Good/Siepmann. Motion carried.

Planner Updates:

- Park Update – The Oconomowoc River Conservancy Park is looking to create a sign and a map of a healing trail. They are also looking into creating a sign for park rules and regulations.
- DNR MS4 Permit – Haroldson stated the permit was submitted with several attachments.
- May 5 – Stormwater Maintenance Education Seminar\_ Subdivisions – Haroldson stated this will be a seminar for some of the subdivision for understanding the role they play in stormwater.
- Waukesha County Activities (County Supervisor Morris) - None

A motion to adjourn was made by Griffin/Siepmann. Motion carried. Meeting adjourned at 5:52 p.m.

Respectfully submitted,

Holly R Claas  
Deputy Clerk