

Town of Merton  
Plan Commission Meeting  
Minutes of May 4, 2022

- Plan Commission Meeting was Called to Order by Chairman Klink at 5:30 p.m.
- Pledge of Allegiance was led by Chairman Klink
- Minutes of the April 6, 2022 two Public Hearing and Plan Commission Meeting. A motion to approve the minutes as written was made by Siepmann/Good. Motion carried.

Present: Chairman Klink, Commissioners Griffin, Jensen, Siepmann, and Good, Planner Haroldson, and Deputy Clerk Claas

Absent: Commissioners Morris and Queoff

Also Present: Peter Fortlage, Mary & James Hanson, Chris & Dawn Rossi and Michael Schmidt

Old Business:

Update on the Schuh Land Altering Permit – Haroldson provided the Commissioners an email with attached photos that Schuh sent. Haroldson stated she asked the attorney to hold off on the letter to Schuh until after the Plan Commission Meeting. The Planner was directed to have Schuh come to the next Plan Commission Meeting to discuss the project and have photos that show what he has actually done and an update on the timeline.

New Business:

Subdivision to Divide 52.3 acres into 4 Parcels by Certified Survey Map – Stone Bank Road and Petersen Road – Requested by Mary Hanson on Behalf of the NORSKI4 LLC – MRTT0316-998-005 – Haroldson said the Town asked for a stormwater plan and on lot 1 and 4 there is a little drainage area. Fortlage stated there will be a rain garden in each one which will be built by the owners before they sell. Waukesha County sent an email of notification that they reviewed their stormwater application and the stormwater and erosion control permit from Waukesha County will be issued in the next couple of days following the finalization and recording of the CSM, Maintenance Agreement, and acceptance of financial assurance. Haroldson received a copy of the Declaration of Covenants, Conditions and Restrictions from Liz Tobolt. Fortlage will record the Declaration when he records the other three documents. No further lots can be subdivided and that will be a deed restriction on the parcels. Haroldson stated they have complied with everything the Town asked for.

A motion to recommend approval of the Certified Survey Map to the Town Board was made by Griffin/Jensen. Motion carried.

Certified Survey Map – A Redivision of Lot 5 and Lot 6 of Daley’s Woods Subdivision – Requested by Chris Rossi – Owner of the Two Parcels – W323N9083 Shadow Court – MRTT0308-005 & MRTT0308-006 – Haroldson stated the Rossi’s own both parcels and they are going to take a piece from the vacant parcel to add to the lot where their house is so they can build an accessory structure and increase offsets. They need to add the notation on the certified survey map “Disturbance of lot within the isolated natural resource area must be confined to the building areas as shown on the Plat dated July 30, 2005.” Haroldson said she would like the two numbers added for the frontage. Everything that is on the plat, is on the survey.

A motion to recommend approval of the extension of this lot to the Town Board with the two conditions that the Planner cited was made by Jensen/Good. Motion carried.

Staff Reports:

Haroldson stated there will be an interview next week Wednesday for the grant the Town submitted for the soccer park to see if they will get some of the money, all of the money, or get some of the questions answered. This is step 2 of the three-step process.

Haroldson informed the Plan Commissioners that the Chairman called a Park Meeting today for all the entities that run the parks and they worked with them to see what their needs are. Klink said they decided to get a park committee together to sit down, get their ideas, come up with a plan and get a consensus with all the parks. They could possibly pick a project for one of the parks this year and a project for one of the parks next year and so on. Haroldson said maintenance of the parks is a big issue and mulching under the swing sets is a big issue.

Waukesha County Supervisor County Updates: None

Plan Commission/Meeting Protocol:

Speak louder and present a full motion – Haroldson stated the Plan Commissioners should speak louder for the recorder to pick up their voices and to make sure they are presenting a full motion.

Speakers/Petitioners should come to the podium to present.

A motion to move to adjourn was made by Jensen/Siepmann. Motion carried. Meeting adjourned at 6:54 p.m.

Respectfully submitted,

Holly R Claas  
Deputy Clerk