

Town of Merton
Plan Commission Meeting
Minutes of September 20th, 2023

- Meeting Called to Order by Chairman Klink at 5:30 p.m.
- Pledge of Allegiance led by Chairman Klink
- Minutes of the August 16th, 2023, Public Hearing & Plan Commission Meeting. A motion to approve both minutes as printed was made by Morris/Good. Motion carried.

Present: Chairman Klink, Commissioners Griffin, Morris, Queoff & Good, Attorney Van Kleunen, Planner Haroldson, and Deputy Clerk Claas
Also Present: Clerk Hann

Old Business: None

New Business:

Request of Richard Dittmer – On Behalf of Rebel Roots Salon, LLC – to Approve a Plan of Operation, Site Plan, Remodel Plan and Sign to Operate a Hair Salon at N68W33770 Hwy K – Tax Key MRTT0362-992 – Haroldson stated Rebel Roots is going to be in the front house on the property. They are working with the Building Inspector to make sure they comply with everything they are supposed to do. They have 15 parking spaces with one additional handicap parking space. They are going to work Monday through Saturday 9:00 a.m. to 9:00 p.m. and will have four full-time employees. They will have one special event a year for customer appreciation. They need to get permission from Waukesha County if their sign is in the road right-of-way. There was discussion on trash pickup. Haroldson stated if they have trash, they would take it off site. Haroldson stated that they were informed they could not use the residential pickup. Haroldson stated the Town has not received any health permits from Dittmer. The Plan Commission recommended that Rebel Roots have a dumpster. Haroldson said she would check with the salon in North Lake to see if they have a dumpster to make sure it's consistent. Haroldson should instruct the petitioner to check with the fire department for an inspection.

A motion to approve the site plan and plan of operation for Rebel Roots Salon contingent on the inspection approvals and the permits was made by Morris/Griffin. Motion carried.

Recreational Chicken Ordinance – Haroldson asked for help from the Plan Commission on the Recreational Chicken Ordinance and reviewed the ordinance for suggestions and recommendations. There was discussion on the requirement of lot size. Morris suggested 40,000 square feet should be the minimum because of the cluster design subdivisions. Up to five chickens would be allowed. Plan Commissioners recommended that residents on lots less than three acres shall require registration with a fee of \$20.00 per year. Attorney Van Kleunen suggested the new and renewal fee be the same amount. Morris suggested that copies of NR151 should be available regarding standard manure disposal practices. Haroldson stated the Fact Sheet and Recommended Best Management Practices for Recreational Chicken Keeping should go along with the application. The coop shall be limited in size to no more than 50 sq. ft. There was discussion on the offset and setbacks. Klink asked if it's 20 ft. for everything else, shouldn't it be consistent with that. Haroldson explained the idea is when housing animals, the offsets are always farther away from the lot line. The Plan Commissioners agreed the coop and pen shall be at least 30 ft. from all property lines, located behind the rear line of the principal residence, and be a minimum of 10 ft. from any portion of the principal residence. Griffin stated in the

Best Management Practices in the time section under the first bullet, supervise free time out of the pen, should be taken out.

The ordinance will be cleaned up and brought back to the Plan Commission. No action taken.

Planner Report – Haroldson stated that the Mason Creek ribbon cutting is on Saturday at 10 a.m. at the end of Pleasant View Road. Morris will be there to cut the ribbon. Haroldson said she would be attending a clean water seminar on Thursday regarding lake management phosphorus. Haroldson also stated that she received a 60-day extension for Cackleberry Farm from Jackie Payne. Attorney Van Kleunen and Haroldson will be drafting a letter indicating where they are in violation, what they need to do, and to give them input on their conditional use. The staff, legal counsel, and the building inspector all agree that it is a commercial kitchen.

County Supervisor Report - Morris stated there is an Okauchee group of UTV and ATV that is having an informational meeting on October 4th at the Smoke on the Water BBQ in Okauchee and he will be attending.

A motion to adjourn was made Griffin/Queoff. Motion carried. Meeting adjourned at 6:15 p.m.

Respectfully submitted,

Holly R Claas
Deputy Clerk