

Town of Merton
Plan Commission Meeting
Minutes of October 2nd, 2024

- Meeting Called to Order by Chairman Klink at 5:30 p.m.
- Pledge of Allegiance led by Chairman Klink
- Minutes of the September 4th, 2024, Plan Commission Meeting. A motion to approve the minutes as presented was made by Commissioners Jensen/Siepmann. Motion carried.

Present: Chairman Klink, Commissioners Griffin, Morris, Siepmann, Queoff, and Good, Attorney Van Kleunen, Planner Haroldson, and Deputy Clerk Claas

Absent: Commissioner Jensen

Also Present: James Graff (Jake) and Mark Thompson

Old Business: None

New Business:

Certified Survey Map to Combine 2 Parcels of Record to Construct a Single-Family Residence on CTH K – Requested by William and Jaclyn Rehm – Tax Keys MRTT0395-997 and MRTT0395-998 – Planner Haroldson said they own two separate pieces with one house on each lot. What they are going to do is combine the two parcels, tear down an existing house and add an addition on. Waukesha County has not completed their review with any conditions or changes. On page 4 they need to add the names of the Village of Chenequa Plan Commission for extraterritorial review. Planner Haroldson said from her understanding they are just adding on to the existing house.

A motion for approval to combine the two lots with tax keys into one parcel on County Road K in Hartland subject to Waukesha County's review and subject to Town Staff review for a recommendation for approval to the Town Board for signatures was made by Commissioners Siepmann/Morris. Motion carried.

Park Participation Funding – Request by Mark Thompson on Behalf of the Stone Bank Community Park – For Funds to Install a Septic System for a Future Restroom and Concession Building – Tax Keys MRTT0362-991-001 and MRTT0362-012 – Chairman Klink said he met with them and they have a plan for the future, and they would like to put in a septic system now to hopefully increase the donors for the concession stand that they hope to have up by the end of next year. Planner Haroldson stated on the application it looks like they're asking for \$23,350, but the total project cost is \$41,700 including the survey. The park participation funding would be \$20,850. If they don't need the survey, the Town would reduce the contribution to them. Commissioner Morris said the Town has been looking at this for years, and he thinks it's time to start moving forward. This should aide the organization and fundraising, and it shows that the Town is participating. Planner Haroldson said when they met with Mark and Jake, they said the septic system if its installed could be directly connected to a portable trailer, so temporarily they could use the septic system. Chairman Klink said the goal is to have the building set up and set to go so the following season they have a complete project. Commissioner Morris asked where the equipment with the well pump would be. Thompson said it would be in the existing building if it is logical to temporarily put it there.

A motion to recommend to the Town Board the Town's participation in the proposed project for Stone Bank Park was made by Commissioners Morris/Griffin. Motion carried.

Planner Report Marilyn Haroldson – stated she's handed out cargo container information for the Plan Commission to look at for the next meeting. Planner Haroldson said the Plan Commission has to go back and look at fences again.

County Board Supervisor Report Richard Morris – stated they started the County Board budget review. Next week they will have three budget review meetings, and the following week they will have two.

DPW Director Report Paul Griffin – had nothing to report.

A motion to adjourn was made by Commissioners Morris/Siepmann. Motion carried. The meeting was adjourned at 5:50 p.m.

Respectfully submitted,
Holly R Claas, Deputy Clerk