

Town of Merton  
Plan Commission Meeting  
Minutes of June 20, 2018

- Meeting Called to Order by Chairman Klink at 5:45 p.m.
- Pledge of Allegiance led by Chairman Klink
- Minutes of the May 16, 2018 Public Hearing & Plan Commission Meeting. A motion to approve both sets of minutes was made by Morris/Fleming. Motion carried.

Present: Chairman Klink, Commissioners Griffin, Fleming, Morris, Siepmann, and Good, Attorney Chapman, Planner Haroldson, Clerk Hann, and Deputy Clerk Claas

Absent: Commissioner Jensen

Also Present: Tracey Theimke, Terry Horst, Faith Jenson, Robert Wolf, Robert Probst, Jeff Mackay, Megan Fedders, and Deputy Sykes

Old Business: None

New Business:

Conditional Use Request to Amend an Existing Conditional Use Permit to Add Parking Spaces on a Lot, Owned by St. Teresa of Calcutta and Amend the Number of Parking Spaces on the Existing Parking Lot – W314N7462 Hwy 83 – MRTT0352-009-001 & MRTT0352-002 – A motion to approve for discussion was made by Fleming/Morris. Klink stated some of the conditions would be the fence and bushes be extended to property line and a storm water permit from Waukesha County. Chapman requested that someone take a look at the pond and the original permit. Klink stated the garage that still is there could not be torn down to add more parking. Morris stated there should be an enclosure around the dumpster as is proposed on the site plan. The pond issue should be addressed at the same time.

Chapman stated an order to amend the conditional use permit would come back to the Plan Commission to recommend to the Town Board and stated this is not ready to be approved at this time. It was recommended that the Church communicate with the neighbor. No action was taken.

Request for Increased Building Height up to 25', per Zoning Code 17.21(2)(e) as Requested by Faith Jenson – W330N8729 West Shore Drive – MRTT0313-993 – Morris stated there is plenty of offset to meet the requirements A motion to approve was made by Fleming/Morris. Motion carried.

Valley Rod & Gun Club Conditional Use Permit – for Review by the Plan Commission for Concerns about Activities per Condition #15 of the CUP – MRTT0331-996 – Wolf stated they live by the conditional use permit. They never shoot passed the allotted time and not passed 9:00 p.m. on Tuesdays. The eliminated the practice shooting for three months. Wolf stated they take the complaints very seriously. Probst stated he measured the noise at four different locations and recorded the ambient noise on a fairly windless day. They have shooting on holidays because it is not forbidden by the conditional use permit, but they did agree not to shoot on Easter. If the weather is decent, there is someone shooting on the weekends. On the weekends they can shoot from 10 a.m. to 5 p.m. The lights do not go on except for Tuesday nights. Officer Sykes indicated he has not been called out to the site. Chapman stated the Town did their obligation to review the conditional use permit. The neighbors that have complained and sent letters are not adjacent neighbors. Chapman said condition 15 is limited to residents adjacent to the club premises.

Klink stated that being a good neighbor is important to the Town. Probst stated they provided hunter safety classes, they support the Hartland Lions Club, the Lake Keesus Association, they've adopted a stretch of Highway E and clean it three times a year and donated fishing equipment to Camp Whitcomb.

Request for an Extension on Timeline for Razing Building Permit per CSM 11103 as Requested by Jeff MacKay, MRTT0426-036-002 – Klink stated the current owners are selling the property and would like to have an extension. Fedders stated they would like the extension to be to the end of the calendar year and the new owners plan to start building by next June. The new owners want to keep the existing garage indefinitely. Klink stated the security bond in force would have to be extended.

A motion for an extension to the end of the year was made by Fleming/Morris. Motion carried.

Planner Report – None

A motion to adjourn was made by Fleming/Morris. Motion carried. Meeting adjourned at 6:19 p.m.

Respectfully submitted,



Holly R Claas  
Deputy Clerk