

Town of Merton
Plan Commission Meeting
Minutes of March 21, 2018

- Meeting Called to Order by Chairman Klink at 5:30 p.m.
- Pledge of Allegiance led by Chairman Klink
- Minutes of the March 7th, 2018 Plan Commission Meeting. A motion to approve the minutes was made by Fleming/Morris. Motion carried.

Present: Chairman Klink, Commissioners Griffin, Fleming, Morris, Siepmann and Good, Attorney Chapman, Planner Haroldson, and Deputy Clerk Claas

Absent: Commissioner Jensen

Also Present: Will Loefke and Peter Fortlage

Old Business:

Updated §14.02 Fence Ordinance with a Recommendation to the Town Board – All fences would be required to have a permit except for agricultural fences which are governed by the state. In paragraph 9(b) “that require maintenance” should be removed.

A motion to recommend approval to the Town Board with the correction was made by Siepmann/Fleming. Motion carried.

Certified Survey Map – Anderson Road/Campus Drive (Part of the Original Kieckhefer Farm) to Provide Legal Description for 15.2 Acre Parcel – as Requested by Will Loefke on Behalf of Patricia Kieckhefer – MRTT0422-985 – Haroldson said this certified survey map is to create a legal description. Loefke will be purchasing the parcel and plans to develop.

Haroldson stated the certified survey map need the signature page corrected before it can go to the Town Board.

A motion to recommend approval as presented was made by Morris/Fleming. Motion carried.

Certified Survey Map – to Combine 3 Parcels and Re-Divide into 4 Parcels – Approximately 78 Acre – on State Bank Road – as Requested by Peter D Fortlage – MRTT0357-995, MRTT0357-996, MRTT0357-997 –

Haroldson stated the following corrections and additions need to be made to the certified survey map:

- Release of the existing easement to Lot 2 before the certified survey map is recorded
- Identify the source of mapping features and identify the wetlands and the primary and secondary environmental corridor information
- Septic information and location of soil borings for newly created lots 1 & 3
- Identify the location of septic and well on lots 2 & 4
- Add topographical contours
- Identify covenants & restrictions (if any)
- Add titles and name correction to Signature Page

Griffin stated the runoff from the new driveway ditches created flooding recently and ran across and into the Prairie Hollow subdivision and requested Fortlage get the soil stabilized in that area stabilized.

A motion to recommend approval subject to conditions on the Planner's list was made by Siepmann/Good. Motion carried.

New Business: None

Planner Update:

2017 Wisconsin Act 67 – Haroldson and Chapman reviewed the information for Act 67 in regards to Conditional Use Permits, Non-Conforming Structures, Variances, and Substandard Lots.

Park Update – Haroldson stated Tall Pines and Waukesha County are meeting to discuss the Ice Age Trail. Haroldson asked if any of the Plan Commissioners are interested, to let her know.

A motion to adjourn was made by Morris/Siepmann. Motion carried. Meeting adjourned at 6:18 p.m.

Respectfully submitted,

Holly R Claas
Deputy Clerk