

Town of Merton  
Plan Commission Meeting  
Minutes of March 1, 2017

- Meeting Called to Order by Chairman Nawrocki at 5:48 p.m. immediately following the public hearing.
- Pledge of Allegiance was led by Chairman Nawrocki
- Minutes of the February 1, 2017 Plan Commission Meeting. A motion to approve the minutes was made by Fleming/Morris. Motion carried.

Present: Chairman Nawrocki, Commissioners Morris, Griffin, Fleming, Klink, Siepmann and Good, Attorney Chapman, Planner Haroldson, and Clerk Hann

Absent: Commissioner Jensen

Also Present: Thomas Gilligan, Dennis and Karen Rasmussen, Peter Ogorek

Old Business:

Consider/Act on Certified Survey Map for Combining Parcels and Split into 2 New Parcels, as Requested by Dennis Rasmussen, Hwy K, Tax Key MRTT0417-997-001 & MRTT0417-997 (previously submitted to Plan Commission, October 19, 2016) -

The following information requested at the October 16, 2016 Plan Commission meeting has been added to the CSM for final approval:

1. Surveyor's certification signed, dated, and sealed and revisions on all pages.
2. North Arrow on CSM
3. Source and date of environmental corridor meeting.
4. Location of soil borings with numerical cross-reference to data and testing data.
5. Location of existing wells & septic on Lot 2.
6. Historic or cultural features.
7. Topographic contours (existing and proposed) not to exceed 2' interval, if available.
8. A statement on the CSM regarding the permanent 66 ft access easement for both lots.
9. Driveway Agreement to be signed by Owner of Lot 1 and Lot 2, if required, per Atty.

A motion to approve the Certified Survey Map with recommendations by planner subject to a maintenance agreement for the driveway being signed was made by Siepmann/Good. Motion carried.

New Business:

Consider/Act on Request for Amendment to Conditional Use Permit for North Lake Veterinary Clinic, as Requested by Dr. Thomas Gilligan, for Expansion of the Existing Building, Install Additional Parking Spaces, Modify the Operating Plan, and Add Additional Animal Hospital Services. Tax Key MRTT 0345-001 -

Request to modify and amend the existing conditional use by modifying the existing building and exterior space and to add a future "Pet Resort"- boarding place for pets of existing clients when owners go on vacation. The project will require a Variance for the offset from the east for the small addition. Additional variances would be required for the "Pet Resort" and for offset requirements on lot area.

Good asked about the variance for the small addition and if there were any other alternatives to this space going somewhere else and what hardships exists. Dr. Gilligan stated for safety reasons this area is needed in the back to give them another exit route for the animals and the staff. It also gives grieving pet owners an area to go to and

leave without going out the front door. Attorney Chapman will draft the final conditional use permit terms and will bring back to the Plan Commission for final approval.

A motion to conceptually approve the plans by North Lake Veterinary Clinic subject to variance approval was made by Siepmann/Good. Motion carried.

Park Update: None

Planner Update:

- Waukesha County's checklist regarding campgrounds was shared with the Plan Commission.

Adjourn:

A motion to adjourn was made by Klink/Fleming. Motion carried. Meeting adjourned at 6:13 p.m.

Respectfully submitted,

Donna Hann  
Clerk