

Town of Merton
Plan Commission Meeting
Minutes of April 17, 2019

- Meeting Called to Order by Chairman Klink at 5:30 p.m.
- Pledge of Allegiance led by Chairman Klink
- Minutes of the March 20, 2019 Plan Commission Meeting. A motion to approve the minutes as printed was made by Morris/Siepmann. Motion carried.

Present: Chairman Klink, Commissioners Griffin, Fleming, Morris, Siepmann, and Good, Attorney Chapman, Planner Haroldson and Deputy Clerk Claas.

Absent: Commissioner Jensen

Also Present: Karl Holt, Jim Lindberg, Devin Kack, Ben Falls, Melissa Thompson, Sarah Resch, and Dan & Pam Christianson

Old Business: None

New Business:

Certified Survey Map to Divide 10.76 Gross Acres into 2 Lots on N83W31141 Kilbourne Road – Requested by Rob Miller on Behalf of Dan Buehrle – MRTT0324-994 – Haroldson stated she received an email from Rob Miller giving a formal extension until the end of May. No action was taken.

Plan of Operation to Change Building Use (12,000 SF Building) from a Cold Storage Warehouse for Inventory to Light Manufacturing and Contractor Shops – Requested by Karl Holt, Owner, W300N7706 Christine Lane – MRTT0345-003 – Klink stated this building was requested for cold storage use. Since a change of use is being proposed, Holt needs to provide State approved plans. Chapman stated it is not advisable to act without State approved plans. No action was taken.

Design and Site Plan as Proposed by Keith Biskobing of PlInkett Raysich on Behalf of Swallow School – MRTT0391-997-002 – Swallow School will be upgrading mechanical spaces and replacing the old part of the school on the west side. The architecture will carry over from the south side and they are trying to make accessibility issues seamless. They hope to demo in mid-summer. Construction work will go through April or May in 2020. Storm water with Waukesha County is in process and will have very little impact. The storm water feature to the northwest and southeast are sized appropriately for expansion. The bell will be brought back to the front entrance and people will walk under the bell.

Thompson stated on May 17th at 11 a.m. there will be a celebration and groundbreaking event at Swallow School and invited the Plan Commissioners to attend.

A motion to accept site plans and designer plan as presented was made by Morris/Fleming. Motion carried.

Request for Increased Building Height up to 25ft for a 1,800 SF (30' x 60') Accessory Building – Requested by Chris & Kristen Herriot – W281N8577 Hideaway Drive – MRTT0333-019 – The petitioner sent the Planner an email asking if Haroldson could present for him because his wife is out of state for work and he will be coaching the Arrowhead Track Conference Championship during the Plan Commission Meeting.

Haroldson stated the offset is not a problem for the increased height and not a problem for floor area ratio. Part of existing building was repaired from fire damage and now they would like to build another accessory building.

A motion to approve as presented was made by Morris/Siepmann. Motion carried.

Planner Workshop:

CUP Committee Participation – Haroldson stated she is asking the Plan Commission and/or a committee to discuss existing conditional uses in the Town. She would like to put together a committee or have workshops before or after Plan Commission Meeting. Siepmann suggested toggling it with meeting dates with no agenda.

Zoning Updates; Fence Ordinance Discussion; Wire Fences and Privacy Fences – Haroldson

A motion to adjourn was made by Fleming/Siepmann. Motion carried. Meeting adjourned at 6:14 p.m.

Respectfully submitted,

Holly R Claas
Deputy Clerk