

Town of Merton
Plan Commission Meeting
Minutes of December 18, 2019

- Meeting Called to Order by Chairman Klink at 5:30 p.m.
- Pledge of Allegiance led by Chairman Klink
- Minutes of the November 6, 2019 Plan Commission Meeting. A motion to approve the minutes as printed was made by Siepmann/Jensen. Motion carried.

Present: Chairman Klink, Commissioners Griffin, Fleming, Morris, Siepmann, Good, and Jensen, Attorney Chapman, Planner Haroldson, and Deputy Clerk Claas

Also Present: Keith Kindred Donald Casper, Tim Steidl, Tom Auer, and a few others

Old Business: None

New Business:

Certified Survey Map to Re-Configure Parcels – Located on Robin Lane – Requested by Mark Sellers on Behalf of Moose Lake Partners – Tax Keys MRTT0402-995-026, MRTT0402-995-027, and MRTT0402-997 – Haroldson stated Sellers is transferring lands between adjacent owners and no new lots are being created. Waukesha County has not completed their review, but they are okay with the configuration. Lot 3 will need to be changed to 60' for the frontage on the cul-de-sac.

A motion to recommend to the Town Board for approval of the Certified Survey Map contingent upon any planner corrections, technical corrections and corrections or changes to the CSM Map as requested by the Town and Waukesha County prior to the signing of the Certified Survey Map was made by Morris/Siepmann. Motion carried.

Request for an “After the Fact” Permit to Allow a Retaining Wall Within 5 Feet of the Property Line – Requested by The Ground Crafter on Behalf of Michael Russo – W338N5347 Road O – MRTT0411-038 – Haroldson stated this was a complex situation and there are serious concerns from the neighbor who thinks the wall may encroach on his property. Auer said it was surveyed and the wall is on Russo's property. Haroldson stated the wall was removed without a permit from Waukesha County and the owner was asked to cease construction and the work is not completed.

The inlet is actually in the driveway. The driveway sank two or three inches. The water was collecting at the bottom of the driveway and just continuously eroding the railroad tie retaining wall. They are removing the rotten retaining wall timbers and replacing it with outcropping rock. They haven't moved the drain pipe at all. They want to redirect the flow to the rain garden. They will be removing the walkway for impervious surface. Ben from Waukesha County highly recommends that they work with the neighbor on this. Auer said they want to start again first thing in the spring.

A motion to approve the location of the wall within 5 ft of property line contingent on communication with the neighbors and written approval by the neighbor was made by Fleming/Morris. Motion carried.

Recommendation to the Town Board to Accept a Lease for the Stone Bank Park – Requested by Tim Stiedl on Behalf of the Stone Bank Lions – The lease will be three years to the Stone Bank Lions, they will be open seven days a week from dawn to dusk from April 1st through October 31st, special events will be open from 7 a.m. to 11 p.m. and private events will need permission and a permit from the Town.

A motion to recommend the lease to the Town Board with the Planner's and Attorney's recommendations was made by Jensen/Fleming. Motion carried.

Planner Report:

- Chapter 17 Ordinance Updates – Updated Definitions for Chapter 17 – Haroldson stated she has been working on definitions and asked the Commissioners to review the definitions and give her their input for the next meeting.

A motion to adjourn was made by Siepmann/Fleming. Motion carried. Meeting adjourned at 6:17 p.m.

Respectfully submitted,

Holly R Claas
Deputy Clerk