TOWN OF MERTON
Annual Meeting April 26, 2021 Minutes

<u>Agenda</u>

- Call to Order by Chairman Klink at 6:30 pm.
- Pledge of Allegiance
- Minutes of August 10, 2020, Annual Meeting re-scheduled from April 21st, 2020 due to Covid Emergency Closing Order. A motion to approve was made by Morris/Fleming. Motion carried.
- Oaths of Office. Clerk Hann gave the oath of office to Town Chairman Tim Klink, Town Supervisor #1 Richard Morris, Town Supervisor #3 Don Herrick.

Present: Chairman Klink, Supervisors Fleming, Morris, Herrick, and Olson, Attorney Murn, Treasurer Kempen and Clerk Hann. Also Present: Wendi Unger, Bob Bishop, Joe Klemm, Jan Buckley, Greg Booton, Jim Baker, Greg OHearn, Patti & Rich Winkelman, Kristine Artiles.

<u>Wendi Unger, CPA, Partner – Baker Tilly –Financial Audit Report for 2020:</u>
Unger presented a report to the board on the Review of the 2020 Audit which includes audit results and summary financial information:
- Audit Result: A Clean Unmodified Opinion on all the financial funds of the Town was issued. Accounting principles were consistent with prior years and all appropriate disclosures have been properly reflected in the financial statements. They continue to issue an adverse opinion as it relates to the omission of the financial statements from the Merton Town Hall Library, Inc.
- Insights Report included in the comments and recommendations. There are several estimates that are included in the audit that include our participation in the state retirement plan, Other Post-Employment Benefits, and Depreciation.
- General Fund Budget to Actual was reviewed. Revenue was down primarily to less investment income however expenses were less than budgeted meaning the Town ended up adding to its fund balance with a year end amount of 1.8 million which include prepaid expenses of salt sand, restricted funds, assigned funds for future truck expense and the unassigned fund balance of 1.2 million.
- The Town Hall Library Operation is run through the town hall and is reflected in the operations of other funds. Their revenue was higher than budgeted and their expenditures were under what was budgeted which resulted in an ending fund balance of $132,131.
- The Town's general obligation long-term debt totaled $2.6 million due in annual installments through 2030 and the Town has the ability to borrow and pledge taxing authority for an additional $91.94 million if needed.
- Chairman Klink asked if there were any questions.
- Joseph Klemm asked questions about using funds for road structures.
- Bob Bishop also asked about Kilbourn Road.

- Chairman Klink stated that the Town of Merton does have an aggressive road project.
- Joseph Klemm asked about the availability of the audit for the meeting.
- Clerk Hann stated the Audit is available to view in the clerk's office and that is was available on the website.
- Bob Bishop stated he could not find any audit on the website.
- Treasurer Kempen stated the audit information is put on the website and will review.

Old Business:

- Clerk Hann read information on the Merton Lake Patrol.   Department of Public Works Griffin was not able to attend tonight's meeting Clerk Hann read the salt usage for the past winter.
- Clerk Hann thanked the Board and the Elections workers for their support during the last year.
- A report from Stone Bank Community Park from the Stone Bank Lions Club was read by Clerk Hann.

New Business:

Adopt Resolution providing for the appointment of the Town Treasurer by the Town Board. A motion to approve the appointment of the Town Treasurer for two years was made by Morris/Herrick. Motion carried

Joseph Klemm asked about the option of doing town wide brush pick up. He also talked about the rating of Kilbourn Road, and about doing a service request form.

Set Date for Annual Meeting:

A motion to set the date for the Annual Meeting for 2022. A motion to approve the annual meeting to Monday, April 25, 2022 was made by Morris/Fleming. Motion Carried.

A motion was made to adjourn by Fleming/Morris. Adjourn at 6:54 pm.

Donna Hann,
Town Clerk