

Town of Merton, Waukesha County, Wisconsin
Special Town Board Meeting
September 27, 2021

On Monday, September 27, 2021 the Town Board will meet at 5:30 p.m. for a Special Town Board Meeting at the Merton Town Hall, W314N7624 Hwy 83, North Lake, WI. with the Village of Merton Board in Closed Session.

Closed Session:

Chairman Klink read the notice of close session pursuant to §19.85(1)(e), Wis Stats: For deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session (Fire Departments).

Meeting Called to Order by Chairman Klink by roll call vote.

Tim Klink	yes
Jim Fleming	yes
Jim Olson	yes
Don Herrick	yes
Dick Morris	absent

A motion to Reconvene to Open Session was made by Herrick/Olson. Chairman Klink called roll call vote.

Tim Klink	yes
Jim Fleming	yes
Jim Olson	yes
Don Herrick	yes
Dick Morris	absent

No action taken. Meeting Adjourned at 6:20 pm.

Town of Merton
Town Board Meeting
Minutes of September 27, 2021

- Meeting Called to Order by Chairman Klink @ 6:30 pm
- Pledge of Allegiance led by Chairman Klink
- Minutes - Minutes of August 23, 2021 and September 13, 2021. A motion was made to approve the minutes by Fleming/Herrick. Motion carried.

Present: Chairman Klink, Supervisors Herrick, Olson, and Fleming, Highway Superintendent Griffin, Treasurer Kempen and Clerk Hann. Absent: Attorney Murn and Supervisor Morris.
Also, in attendance: Bruce Blawaf, Kajil Sharp, Josh Paral, Mike Mueller, and Jay Ward

Citizen Comments and Concerns: None.

Old Business:

Consider/Act on Engineering Contract. Postponed to next meeting have not received the final draft of the contract.

New Business:

Consider/Act on Certified Survey Map To Combine Legal Descriptions into 1 Legal on an Existing Lot of Record Currently Under One Tax Key on Park Drive - Requested by Jeff Kubisch - W288N8097 Park Drive - Tax Key MRTT0335-050-001 approved by Plan Commission on August 4, 2021. A motion to approve Combining Legal Descriptions into 1 Legal on an Existing Lot of Record Currently Under One Tax Key on Park Drive - Requested by Jeff Kubisch - W288N8097 Park Drive - Tax Key MRTT0335-050-001 was made by Herrick/Fleming. Motion Carried.

Consider/Act on the Certified Survey Map to combine 2 lots of record (Lots 10 & 11 Maple Grove Subdivision) into one legal description, W283N7931 Keesus Road, as requested by Jill Michals. Tax Key # MRTT0337-009 approved by Plan Commission on September 1, 2021. A motion to approve CSM to combine 2 lots of record (Lots 10 & 11 Maple Grove Subdivision) into one legal description, W283N7931 Keesus Road, as requested by Jill Michals. Tax Key # MRTT0337-009 was made by Herrick/Olson. Motion Carried.

Consider/Act on Outdoor Event at Bear Trap for a Fall Car Show on October 3, 2021. A motion to approve the Outdoor Event at Bear Trap for a Fall Car Show on October 3 was made by Fleming/Herrick. Motion Carried.

Update from Merton Fire Department on North Lake Fire Station. Chief Paral came in front of the board to talk about equipment being sold and lockers being removed from the station in North Lake to Merton Fire Station.

Consider/Act on Fee in Lieu of Tank for the Preserve at Beaver Lake Subdivision. Chairman Klink reviewed the options for Subdivision putting in Fire Tanks. Highway Superintendent Griffin stated that the Fire Chief opted to not have a fire tank for this subdivision because of Beaver Lake being so closed. A motion to approve fee in lieu of tank for the Preserve at Beaver Lake Subdivision was made by Fleming/Olson. Motion Carried.

Consider/Act on Partial Refund of Financial Guarantee for Legacy Hills Subdivision, Steve Nachreiner. Highway Superintendent Griffin reviewed all the work that has been done for the subdivision. The Town Engineer reviewed the work and recommended a partial refund. A motion to approve a partial Refund of Financial Guarantee for Legacy Hills Subdivision was made by Herrick/Fleming. Motion Carried.

Consider/Act on Refunding Deposit held for the Schwalbe Single Family Development. Clerk Hann stated that the Town was holding a deposit for this development and the one-year warranty period is up. Highway Superintendent Griffin stated that

everything is holding up and recommended the refund. A motion to approve refunding the deposit held for the Schwalbe Single Family Development was made by Fleming/Olson. Motion Carried.

Consider/Act on Acceptance of Public Improvements by Kiefer Farms Development by Resolution. Highway Superintendent Griffin recommended to accept that as a town road and start the one-year warranty period. A motion to approve the resolution to accept the public improvements by Kiefer Farms Development Herrick/Fleming. Motion Carried.

Consider/Act on Prosecutor Attorney Fees with Attorney Ek. Clerk Hann reviewed a request to increase Attorney Fees with Attorney Ek. Attorney Ek has been great to work with and recommends the increase. A motion to approve the fees for Attorney Ek was made by Herrick/Fleming. Motion Carried.

Consider/Act on Hartland Fire Department Contract for 2022. Chairman Klink stated that the town contracted renewal period was extended by the Village for the Town to review all the options. The assistant Fire Chief from the Village of Hartland was present and commented that he was not sure what the Village would approve one year or six months. A motion to approve the Hartland Fire Department Contract for 2022 for 12 months was amend for 6 months for 2022 unless the Village of Hartland prefers the contract be for 12 months was made by Herrick/Fleming. Motion Carried.

Consider/Act on Wards for the Town of Merton. Clerk Hann asked to postpone the action on the Wards due to new information that was just received from Waukesha County until the next meeting.

Clerk, Board, Highway, Treasurer and Attorney Reports. Highway Superintendent Griffin commented on Waukesha County started working on Highway C however it should not take very long. Treasurer Kempen gave a copy of the draft budget for the board to review on the 2022 budget for them to start reviewing. Chairman Klink talked about a draft on updating fees for building permit for the board to review. The fees are based on charges from surrounding communities. Clerk Hann shared the Sheriff's activities for the month of August. There was request for a block party for Halloween. Highway Superintendent Griffin stated that he reviewed the request and had no problem with the road closure. Clerk Hann stated the event would be shared with the contract office. Clerk Hann also talked about the Town Hall would be closed for December 23 and 24 and December 31 & January 3, 2022. Clerk Hann gave information on the County Wide Request for Proposal Bid for Garbage contracts however the Town of Merton's contract is not up with Waste Management until December 31, 2022. Chairman Klink clarified that there is not a meeting on October 11 because of the Town's Association Conference and is looking at setting a special meeting on October 4.

Vouchers as Presented - A motion to approve the vouchers as presented was made by Fleming/Herrick. Motion carried.

Adjourn - A motion to adjourn was made by Fleming/Herrick. Motion carried. Meeting adjourned at 7:06 p.m.

Respectfully Submitted
Donna Hann, Town Clerk