

Town of Merton  
Town Board Meeting  
Minutes of December 27, 2021

- Meeting Called to Order by Chairman Klink @ 6:30 pm
- Pledge of Allegiance led by Chairman Klink
- Minutes- Minutes of December 13 and 20, 2021 action was postponed to next meeting.

Present: Chairman Klink, Supervisors Herrick, Olson, Fleming and Morris, Highway Superintendent Griffin, Treasurer Kempen and Clerk Hann. Absent: Attorney Murn,  
Also, in attendance: Ken Nyhouse, Tim Hamilton, Mark Adams, Rich Winkelman, Dawn Bojarski, Madeline Bojarski, John Marchek, Nels Anderson, Josh Paral.

Citizen Comments and Concerns: None.

Old Business:

Discussion and Possible Action on contract with Merton Fire Department. Clerk Hann stated there was a meeting with Chief Paral on December 15 to review the contract from the December 13 town board meeting. After December 15 meeting, new changes from the Merton Fire Department's Attorney were sent to the town attorney after that meeting. Those changes were reviewed by the town attorney and were today's board packet. However today, December 27, Clerk Hann received additional contracts from Chief Paral and asked Chief Paral to talk about these new contracts with the boards. Discussion followed. Supervisor Herrick asked for the clarification of the contract amount for a six-month contract. Clerk Hann stated the recent contracts received today takes out all the recommendation from the Town Attorney. Chairman Klink stated that recommendations from our attorney would need to be in the contract. The Board has been talking about a six-month contract since October and that has not changed. Supervisor Fleming recommended having a meeting with Merton Fire Department and their Attorney and the Town Attorney before the contract could be signed. Supervisor Morris stated the main concern is to make sure everything keeps operating even if we don't have a signed agreement. Chief Paral stated that without a signed contract he could not guarantee that they would show up if there is no contract. Chairman Klink stated that the town currently has a contract with Merton Fire Department and want to do a 6-month contract for next year that is not changing and questioned the statement on coverage. Chief Paral stated they would still response if staff is available but can't guarantee it. Supervisor Fleming stated we need to address the missing language before we sign it. Chairman Klink stated that we need to sit down then this week. Chief Paral stated he would be willing to sit down any time this week to address changes before the end of the year. Chairman Klink recommended a meeting on Wednesday, December 29 at 9:00 am at the town hall to review the details of the contract for 2022.

Discussion and Possible Action on Employee Hand Book. This was presented at the last meeting for review. Motion to approve the employee handbook effective 1-1-2022 was made by Fleming/Morris. Motion carried.

Discussion and Possible Action on Town Ordinances on Fees. Chairman Klink stated this was brought to the board last meeting to review. Motion to approve the Town Ordinance Fees effective 1-1-2022 was made by Herrick/Olson. Motion carried.

New Business:

Consider/Act on bid for Engineering Services for Kilbourne Road Project. Highway Superintendent Griffin reviewed the bids that were received for the Kilbourne Road Project. A motion to approve SEH to do the engineering for the Kilbourne Road project was made by Fleming/Herrick. Motion carried.

Consider/Act on Purchase of Pickup Truck. Highway Superintendent presented the board with a quote for the purchase of a pickup truck. This is part of the 2022 budget however the order has to be put in to get the order out. We will be getting the municipal discount. A motion to approve the truck purchase from Ewald Automotive Group was made by Herrick/Olson. Motion carried.

Consider/Act on the request Certified Survey Map to recreate two parcels originally part of The Preserve at Beaver Lake Subdivision, Fairview Lane, as requested by Tamara Marek Tax Key #MRTT0375-078-001 as approved by plan commission on October 20. Chairman reviewed the request for the board. The request is to put the lots back to the way they were originally. A motion to approve the Certified Survey Map to recreate two parcels originally part of The Preserve at Beaver Lake Subdivision, Fairview Lane, as requested by Tamara Marek Tax Key #MRTT0375-078-001 was made by Fleming/Olson. Motion carried.

Consider/Act on New Building Inspector and Inspector Resolution. Nels Anderson submitted his request to retire as the Town of Merton Building Inspector as the end of the year and introduced Ken Nyhouse to the town board to be the new replacement. Mr. Nyhouse has filled in part time over the years for the Town when Nels has been out of town. A motion to approve Ken Nyhouse as the Town of Merton Building Inspector was made by Morris/Fleming Motion Carried. Clerk Hann read an Inspector Resolutions for the board. A motion to approve the resolution was made by Fleming/Morris. The Resolution was presented to Nels Anderson to honor him for his thirty years of service to the Town of Merton. Motion carried.

Clerk, Board, Highway, Treasurer and Attorney Reports. Clerk Hann stated that tax collection is being processed. Morris stated that there is a North Lake Management District meeting next week. Highway Superintendent Griffin stated snow is coming. Chairman Klink thanked Nels Anderson

Vouchers as Presented - A motion to approve the vouchers as presented was made by Herrick/Olson. Motion carried.

Adjourn - A motion to adjourn was made by Herrick/Fleming. Motion carried. Meeting adjourned at 7:13 p.m.

Respectfully Submitted  
Donna Hann, Town Clerk