

Town of Merton
Town Board Meeting
Minutes of February 10, 2025

- Meeting Called to Order by Chairman Klink 6:30 pm
- Pledge of Allegiance led by Chairman Klink
- Minutes- Minutes of January 27, 2025. A motion to approve the minutes was made by Fleming/Morris. Motion carried.

Present: Chairman Klink, Supervisors Herrick, Olson, Fleming and Morris, DPW Director Griffin, Planner Haroldson and Clerk Hann. Absent: Treasurer Kempen, Attorney Murn
Also, in attendance: Jeff Wesell, Brain Bussewitz, Paul and Maureen McBroom

Citizen Comments and Concerns:

Old Business:

Consider/Act on updating Meeting Room Rental Policy and possible additional Cleaning Costs if rental is weekend party. Clerk reviewed several municipal rental policies used by surrounding municipalities. Clerk Hann is recommending to charge for only parties with a fee and deposit. The fee would cover the extra cost from the cleaning company and the deposit will be refund if nothing is damaged. If it is a meeting rental with no food there would be no charge. This would be for the Lake District and Subdivision meetings that are held at the townhall. A motion to approve the new meeting room rental policy was made by Fleming/Morris. Motion carried.

New Business:

Update on Status of the 2022, 2023 & 2024 MS4 Permit. Chairman Klink talked about the DNR changes affecting the MS4 Permits for the Town. The Town is working to add the retention ponds at Arrowhead High School, Stone Bank School and Woodfield Village Subdivision to the permits. The Town would need easements from each of them. Town Planner Marilyn Haroldson reported that the permits are pending with the DNR to meet the new requirement that were added in 2021. SEH Engineer is reviewing the model numbers recommended looking at the drainage areas that would make us compliant. DPW Director Griffin also stated that now highway department can work on the area where trees were removed and install a small berm based on SEH recommendations and report that on the MS4 permit. Planner Haroldson is working on getting easement and talking to the DNR. The DNR representative stated that if the town gets these easements completed then the Town would be in compliant.

Discussion on request from Okauchee ATV/UTV Club. Jeff Wesell speaking for the Okauchee ATV/UTV Club is asking the town board to setup a committee that would help gather information for routes and then report to the Town Board to allow ATV/UTVs. Supervisor Morris asked who paid for the signage in communities that have

approved these routes. Wesell stated that they are paid for by the clubs and some businesses. Discussion followed. No action taken.

Consider/Act on Wisconsin Election Commission Clerks Conference. Clerk Hann talked about a new training being offered by the Wisconsin Election Commission. Since this is a new conference, she wanted to bring it to the board for approval to attend. A motion to approve attending the new WEC Clerk's Conference was made by Morris/Herrick. Motion Carried.

Clerk, Board, Highway, Treasurer and Attorney Reports. Supervisor Herrick stated the Town Hall Library Sign has been toned down and not as bright. Clerk Hann stated that there is a Spring Primary on February 18 and reviewed the calendar that was in the board packet for upcoming events. Clerk Hann thanked Treasurer Kempen on her work with the Auditors and that there was no audit entries needed. Chairman Klink would like to have a special meeting with the Townhall Library Board. He instructed Clerk Hann to set it up prior to a town board meeting. Clerk Hann will contact the Library Director to get that set up.

Vouchers as Presented - A motion to approve the vouchers as presented was made by Olson/Herrick. Motion carried.

Adjourn - A motion to adjourn was made by Fleming/Morris. Motion carried. Meeting adjourned at 7:05 p.m.

Respectfully Submitted
Donna Hann, Town Clerk