

Town of Merton
PO Box 128
North Lake, WI 53064
Minutes of October 28, 2019

- Meeting Called to Order by Chairman Klink @ 6:30 pm.
- Pledge of Allegiance led by Chairman Klink.
- Minutes of October 14, 2019 - A motion to approve the minutes of October 14, 2019 as presented was made by Morris/Herrick

Present: Chairman Klink, Supervisors Herrick, Olson, Morris and Fleming, Attorney Chapman, Treasurer Kempen, Highway Superintendent Griffin and Clerk Hann.

Also, in attendance: Kelly Smith, Dot Spanheimer, Mike Spanheimer, Dave Dean, Josh Peterson, Jeff Moratti, Colleen Dun, Erik Martin, Sean Gallaway, Dave Angove, Lindsay Knitt, Andy Knitt, Jason Cain, Steve Luterbach, Brad Bowen, Scott Peterson, Tim Taubenheim, Fred Stadler, Chad Niles, Rebecca Pautsch, Brian Melter, Tim Stadler, Robert Pros, Sue Becker, Tom Rompoer, Josh Paral, Linda Lutes, Mark Klokow,

Citizen Comments and Concerns:

Chairman Klink opened the floor for residents to make comments and concerns. Andy Knitt read a statement about his concerns regarding the Stone Bank Fire Department. A copy of his statement is on file at the Town Hall. Tom Romport talked about a trailer on the corner of VV and Camp Whitcomp Road. Mark Klokow addressed the board. Dot Spanheimer talked about Stone Bank Fire Department. Sue Becker commented on notices. Dave Angove read a statement about the upcoming Stone Bank Fire Department changes. A copy of his statement is on file at the Town Hall. Rebecca Pautsch commented about her concerns as a paramedic. Lindsay Knitt read a statement on the meeting notices. Jason Cain talked about minimum standard for Fire Departments. Mike Spanheimer talked about service. Brian Melter talked about level of care.

Old Business: None

New Business:

Update on Fire Department Agreements for 2020. Chairman Klink stated that in 2018 the Stone Bank Fire Department approached the town board about merging/blending with another district and that is when the Merton Town Board started fire department discussions. After many discussions over the past year, on July 8, 2019 a presentation in public was made at our monthly board meeting. There were two presentation from two fire districts. Each fire districts presented an offer for the entire Town not just the Stone Bank Fire District. In all the discussions, it was never stated that Stone Bank Fire Station would close also the Town of Merton wanted the name Stone Bank to stay on the station. The issue came down to covering the whole town. Each fire

district needed to address coverage in the north east section of the town. In this process Chairman Klink continued to talk with the Stone Bank Fire Department Chief on the discussions and the Chief was aware the town was reviewing two options. The town made the decision to go with Western Lakes for 2020 on October 9, 2019. Chairman Klink thanked the residents for their comments and the board will review them and address them.

Discussion on Increasing the Special Charge for the Solid Waste and Recycling Collection Fee on 2019 Tax Bill. Clerk Hann review the cost for the Solid Waste and Recycling Collection Fee for the past four years. The grant received from Waukesha County has decreased by 60% from the prior year. That grant is used to offset the collection fee on the tax bill. The recommendation is to raise the collection fee from \$217.00 to \$228.61. A notice will be posted in the paper and the change will be brought to the next meeting.

Consider/Act on Accepting Credit Card/Debit Card Payment at the Town Hall using GovPayNet. Clerk Hann would like to start offering residents the option of paying with a debit/credit card at the Town Hall. The residents would be charged a fee for that convenience. The Staff is recommending GovPayNet to provide that service. They provide the equipment at no cost. The staff would be required to process the reports and balance the bank statement with these extra transactions, however most people these days do not carry cash. A motion to approve GovPayNet to process Credit Card/Debit Card Payment was made by Fleming/Morris. Motion carried.

Consider/Act on Ordinance to Repeal and Re-Create Section 8.02 Relating to Driveways. Superintendent Griffin is requesting updating 2nd driveways on substandard roads. A motion to approve Ordinance to Repeal and Re-Create Section 8.02 relating to driveways was made by Herrick/Fleming. Motion carried.

Consider/Act on Ordinance to Create Section 14.01(3A) Adopting SPS 316, The Wisconsin Administrative Electric Code. Attorney Chapman presented to the board the request from the building inspector to update the Town of Merton's Electric Code and adopt SPS 316. A motion to approve Ordinance to Create Section 14.01(3A) Adopting SPS 316, The Wisconsin Administrative Electric Code was made by Herrick/Morris. Motion carried.

Consider/Act on Audit Contract with Baker Tilly Virchow Krause, LLP. Treasurer Kempen explained that the contract is mainly that same from previous years. They have dropped our annual fee because of the extra work being done by the Treasurer. A motion to approve the audit contract with Baker Tilly Virchow Krause was made by Fleming/Olson. Motion carried.

Consider/Act on Assessor Contract with Grota Appraisals, LLC. Clerk Hann stated that this is the annual maintenance contract for Grota to process changes and updates for the next three years for the properties in the Town of Merton. Clerk Hann recommended approving the maintenance contract. A motion to approve the assessor

contract with Grota Appraisal was made by Herrick/Olson. Supervisor Morris asked about the monthly cost/length of the contract and about the status of doing a re-valuation/computer update for 2020 which would be a new contract for the 2020 budget. Motion carried.

Consider/Act on Outdoor Event Permit for Tree Lighting & Santa Claus on December 14, 2019 At Kuhtz's from 3:00 pm to 8:00 pm. A motion to approve the outdoor event permit for Tree Lighting & Santa Claus at Kuhtz's was made by Fleming/Olson. Motion carried.

Discussion on Charging a Late Charge on Dog License issued after due date. Clerk Hann stated that the Town of Merton does not charge a late charge for dog license and according to the Wisconsin State Statue on Dog License there is a charge that can be assessed. We are in the process of updating our dog license program and need to decide on whether there is a charge for dog licenses issued after April 1 each year. Supervisor Herrick recommended that any changes be listed in the tax notice. Clerk Hann will bring the ordinance back at the next meeting to add the \$5 late charge for dog license.

Consider/Act on Three Way Stop Sign on Park Road. Superintendent Griffin brought a request from North Lake School to add another stop sign on Park Road. A motion to add an addition Stop Sign on Park Road was made by Fleming/Herrick. Motion carried.

Consider/Act on Sign for Oconomowoc River Conservancy. Superintendent Griffin is recommending a metal sign for the Oconomowoc River Conservancy rather than wood which has been destroyed by vandals. A motion to approve replacing the Oconomowoc River Conservancy Sign with Superintendent Griffin's recommendation was made by Fleming/Herrick. Motion carried.

Clerk, Board, Highway and Attorney Reports - Clerk Hann stated that 2020 Census Agent brought information to the townhall. Clerk Hann passed around the plans for the new Lake Country Court building with the City of Oconomowoc. Clerk Hann showed the board her WCMC Certificate that was received in the mail. Morris stated that Waukesha County is almost done with their budget. Herrick attended a Library Meeting. Superintendent Griffin reported that Camp Whitcomb Road is done except for the restoration and he stated Northwood Drive has the new pipe in but is waiting for the water level to go down. Klink is waiting to set up a meeting with the Stone Bank Fire Department Board.

Operator's Licenses A motion to approve the operator's license for - Burgett was made by Herrick/Olson. Motion carried.

Vouchers as Presented - A motion to approve the vouchers as presented was made by Morris/Herrick. Motion carried.

Quarterly Report as Presented - A motion to approve the vouchers as presented was made by Herrick/Olson. Motion carried.

Journal Entries as Presented - A motion to approve the vouchers as presented was made by Morris/Herrick. Motion carried.

Adjourn - A motion to adjourn was made by Morris/Olson. Motion carried. Meeting adjourned at 7:48 p.m.

Donna Hann, Town Clerk

Notice is hereby given that a majority of the Town Board or Plan Commission may be present at the above scheduled meeting(s) to gather information about a subject over which they have decision-making responsibility.